

2016 BEB POSTAL GUIDE

April 2016

STANDARD RATES NON-PROFIT LETTERS

NON-ENTRY		NDC RATES		SCF RATES	
CATEGORY	RATE	CATEGORY	RATE	CATEGORY	RATE
AUTO: CAR-RTE: Saturation	0.120	AUTO: CAR-RTE: Saturation	0.088	AUTO: CAR-RTE: Saturation	0.077
AUTO: CAR-RTE: Basic	0.214	AUTO: CAR-RTE: Basic	0.182	AUTO: CAR-RTE: Basic	0.171
AUTO: 5-DIGIT	0.140	AUTO: 5-DIGIT	0.105	AUTO: 5-DIGIT	0.096
AUTO: 3-DIGIT	0.159	AUTO: 3-DIGIT	0.124	AUTO: 3-DIGIT	0.115
AUTO: AADC	0.159	AUTO: AADC	0.124	AUTO: AADC	0.115
AUTO: MIXED AADC	0.176	AUTO: MIXED AADC	0.141		
MACHINABLE: AADC	0.175	MACHINABLE: AADC	0.140	MACHINABLE: AADC	0.131
MACHINABLE: MIXED AADC	0.192	MACHINABLE: MIXED AADC	0.157		
NON MACHINEABLE		NON MACHINEABLE		NON MACHINEABLE	
5-DIGIT	0.349	5-DIGIT	0.314	5-DIGIT	0.305
3-DIGIT	0.438	3-DIGIT	0.403	3-DIGIT	0.394
ADC	0.464	ADC	0.429	ADC	0.420
MIXED ADC	0.538	MIXED ADC	0.503		

NON-PROFIT FLATS

NON-ENTRY		NDC RATES		SCF RATES	
CATEGORY	RATE	CATEGORY	RATE	CATEGORY	RATE
AUTO: CAR-RTE: Saturation	0.131	AUTO: CAR-RTE: Saturation	0.098	AUTO: CAR-RTE: Saturation	0.088
AUTO: CAR-RTE: Basic	0.214	AUTO: CAR-RTE: Basic	0.182	AUTO: CAR-RTE: Basic	0.171
AUTO: 5-DIGIT	0.237	AUTO: 5-DIGIT	0.204	AUTO: 5-DIGIT	0.194
AUTO: 3-DIGIT	0.328	AUTO: 3-DIGIT	0.295	AUTO: 3-DIGIT	0.285
AUTO: AADC	0.383	AUTO: AADC	0.350	AUTO: AADC	0.340
AUTO: MIXED AADC	0.400	AUTO: MIXED AADC	0.367		
NON MACHINEABLE		NON MACHINEABLE		NON MACHINEABLE	
5-DIGIT	0.286	5-DIGIT	0.253	5-DIGIT	0.243
3-DIGIT	0.355	3-DIGIT	0.322	3-DIGIT	0.312
ADC	0.407	ADC	0.374	ADC	0.364
MIXED ADC	0.441	MIXED ADC	0.408		

DIMENSIONS

LETTERS			FLATS		FOLDED SELF-MAILERS		
	MIN	MAX				MIN	MAX
HEIGHT:	3.5"	6.125"	More than 11.25" Long OR		HEIGHT:	3.5"	6.0"
LENGTH:	5.0"	11.5"	More than 6 1/8" High OR		LENGTH:	5.0"	10.5"
THICKNESS	.007"	.25"	More than .25" Thick		THICKNESS:	.007"	.25"
ASPECT RATIO:	1.3	2.5	MAXIMUM DIMENSIONS:		ASPECT RATIO:	1.3	2.5
Length divided by Height			HEIGHT: 12"		Length divided by Height		
			LENGTH: 15"				
			THICKNESS: .75"				



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PAPER & FOLD:
 Based on book grade (Text or Offset)
 • Up to 1oz mail requires a minimum of 70# paper
 • Over 1-3oz requires a minimum of 80# paper
 Final Fold must be at the bottom for all designs
EXCEPT oblong. Oblong fold is on the leading edge.

TABS
 Minimum 2 tabs, seals without perfs
 Glue may be used as an alternate

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STANDARD RATES

LETTERS

NON-ENTRY		NDC RATES		SCF RATES	
CATEGORY	RATE	CATEGORY	RATE	CATEGORY	RATE
AUTO: CAR-RTE: Saturation	0.194	AUTO: CAR-RTE: Saturation	0.162	AUTO: CAR-RTE: Saturation	0.151
AUTO: CAR-RTE: Basic	0.288	AUTO: CAR-RTE: Basic	0.256	AUTO: CAR-RTE: Basic	0.245
AUTO: 5-DIGIT	0.255	AUTO: 5-DIGIT	0.220	AUTO: 5-DIGIT	0.211
AUTO: 3-DIGIT	0.274	AUTO: 3-DIGIT	0.239	AUTO: 3-DIGIT	0.230
AUTO: AADC	0.274	AUTO: AADC	0.239	AUTO: AADC	0.230
AUTO: MIXED AADC	0.291	AUTO: MIXED AADC	0.256		
MACHINABLE: AADC	0.290	MACHINABLE: AADC	0.255	MACHINABLE: AADC	0.246
MACHINABLE: MIXED AADC	0.307	MACHINABLE: MIXED AADC	0.272		
NON MACHINEABLE		NON MACHINEABLE		NON MACHINEABLE	
5-DIGIT	0.464	5-DIGIT	0.429	5-DIGIT	0.420
3-DIGIT	0.553	3-DIGIT	0.518	3-DIGIT	0.509
ADC	0.579	ADC	0.544	ADC	0.535
MIXED ADC	0.653	MIXED ADC	0.618		

FLATS

NON-ENTRY		NDC RATES		SCF RATES	
CATEGORY	RATE	CATEGORY	RATE	CATEGORY	RATE
AUTO: CAR-RTE: Saturation	0.205	AUTO: CAR-RTE: Saturation	0.172	AUTO: CAR-RTE: Saturation	0.162
AUTO: CAR-RTE: Basic	0.288	AUTO: CAR-RTE: Basic	0.256	AUTO: CAR-RTE: Basic	0.245
AUTO: 5-DIGIT	0.376	AUTO: 5-DIGIT	0.343	AUTO: 5-DIGIT	0.333
AUTO: 3-DIGIT	0.467	AUTO: 3-DIGIT	0.434	AUTO: 3-DIGIT	0.424
AUTO: AADC	0.522	AUTO: AADC	0.489	AUTO: AADC	0.479
AUTO: MIXED AADC	0.539	AUTO: MIXED AADC	0.506		
NON MACHINEABLE		NON MACHINEABLE		NON MACHINEABLE	
5-DIGIT	0.425	5-DIGIT	0.392	5-DIGIT	0.382
3-DIGIT	0.494	3-DIGIT	0.461	3-DIGIT	0.451
ADC	0.546	ADC	0.513	ADC	0.503
MIXED ADC	0.580	MIXED ADC	0.547		

FIRST CLASS

LETTERS		POSTCARDS	
CATEGORY	RATE	CATEGORY	RATE
AUTO: 5-DIGIT	0.376	AUTO: 5-DIGIT	0.250
AUTO: 3-DIGIT	0.399	AUTO: 3-DIGIT	0.263
AUTO: AADC	0.399	AUTO: AADC	0.263
AUTO: MIXED AADC	0.419	AUTO: MIXED AADC	0.272
Presorted Machinable	0.452	Presorted Machinable	0.283
Single Piece Rate - Metered	0.465	Single Piece Rate	0.340
Single Piece Rate - Stamped	0.470		
NON MACHINEABLE:		POSTCARD DIMENSIONS	
Presorted	0.662	HEIGHT:	MIN 3.5" MAX 4.25"
		LENGTH:	5.0" 6.0"
		THICKNESS:	.007" .016"

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